

DEPARTMENT OF CHILDREN AND FAMILIES  
DIVISION OF FAMILY AND ECONOMIC SECURITY  
ADMINISTRATOR'S MEMO SERIES

☐ ACTION  
☒ X NOTICE 10-13

ISSUE DATE: 12/01/2010  
DISPOSAL DATE: 01/01/2012

\*PROGRAM CATEGORIES:

<input type="checkbox"/> AS	<input type="checkbox"/> FM	<input type="checkbox"/> ML	<input type="checkbox"/> TR
<input type="checkbox"/> CC	<input type="checkbox"/> FL	<input type="checkbox"/> NA	<input checked="" type="checkbox"/> W-2
<input type="checkbox"/> CS	<input type="checkbox"/> IT	<input type="checkbox"/> RA	<input type="checkbox"/> WIA
<input type="checkbox"/> CF	<input type="checkbox"/> JC	<input type="checkbox"/> TC	
<input type="checkbox"/> CR	<input type="checkbox"/> LM	<input type="checkbox"/> TA	

**To:** W-2 Agency Directors

**From:** Julie Kerksick  
Division Administrator

**RE:** Existing January 1, 2010 (April 1, 2010) – December 31, 2011 W-2 and Related Programs Contracts Amended to Run from January 1, 2010 (April 1, 2010) – December 31, 2012

**PURPOSE:**

This memo informs Wisconsin Works (W-2) Contract Agencies of an upcoming contract amendment which changes the contract end date from December 31, 2011 to December 31, 2012.

**BACKGROUND:**

The Department of Children and Families is amending all W-2 and Related Programs Contracts. The new contract dates are as follows:

- Balance of State W-2 and Related Programs Contract:  
January 1, 2010 – December 31, 2012
- Milwaukee SSI/SSDI Advocacy Agency W-2 and Related Programs Contract:  
January 1, 2010 – December 31, 2012
- Milwaukee W-2 Employment Agency (WEA) W-2 and Related Programs Contract:  
April 1, 2010 – December 31, 2012
- Milwaukee W-2 Eligibility and Assessment Agency (EAA) W-2 and Related Programs Contract:  
April 1, 2010 – December 31, 2012

## **FUNDING ALLOCATIONS:**

### W-2 Base Funding

Allocations for W-2 Base Funding for January 1, 2012 – December 31, 2012 will be announced in the summer of 2011.

At that time, W-2 agencies will be asked to update their W-2 budget. W-2 agencies will also be required to submit a written proposed W-2 Plan Modification if the agency plans to make changes in staff, services, service providers, service hours or locations, management oversight or contract administration; or access to and delivery of service, etc.

### At Risk Pregnancy Benefits

The Department is currently considering whether to include the At Risk Pregnancy benefits allocation in the W-2 Base Funding for calendar year 2012. The Department will announce its decision when the W-2 Base Funding allocations are announced in the summer of 2011.

### Incentive Earnings Pool

The Department has no plans to change the current Incentive Earnings Pool.

### Job Access Loan Targets

Current Job Access Loan spending targets are in place from October 1, 2010 through June 30, 2011. By June 2011, the Department will announce new spending targets for JALs for July 1, 2011 through December 31, 2012.

## **PERFORMANCE STANDARDS:**

The current required performance standards will remain in place. W-2 Contract Agencies will have the ability to use performance standards ratings earned in the 2010-2012 Contract as additional points in the agency's 2013 W-2 proposal.

## **REQUIRED ACTION:**

All W-2 Contract Agencies will receive a contract amendment in the next 10 business days. Agencies have 60 calendar days to sign and return the contract amendment.

All W-2 Contract Agencies are required to review their current W-2 Plan in light of this amendment. If a W-2 Plan Modification is required, the W-2 agency must submit that Plan Modification to the Department's Contract Manager in writing.

**CONTACT:** Operations Staff